

**REQUEST FOR PROPOSAL 63/2017 – IBD/IPF/YKL40****I. ORDERING PARTY:**

<b>OncoArendi Therapeutics SA</b> Zwirki i Wigury 101 02-089 Warszawa VAT ID 728 27 89 248	<b>Contact person</b> Joanna Lipner <a href="mailto:j.lipner@oncoarendi.com">j.lipner@oncoarendi.com</a> tel. +48 512 974 496
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**II. OBJECT OF THE REQUEST / PROPOSAL:**

**Delivery of the chemical reagent - the building block for the synthesis of chitinase inhibitors.**

The order carried out as a part of the projects titled:

- **IBD:** Preclinical research and Clinical Trials of a first-in-class development candidate in therapy of for Asthma and Inflammatory Bowel Disease (POIR.01.01.01 00-0168/15)
- **IPF:** Development of a first-in-class small molecule drug candidate for treatment of idiopathic pulmonary fibrosis through chitotriosidase inhibition (POIR.01.01.01-00-0551/15)
- **YKL-40:** Development of a first-in-class small molecule drug candidate for cancer treatment through YKL 40 inhibition (POIR.01.01.01-00-0552/16)  
co-financed by the National and European Union Funds and because of the competitiveness principle.

**III. THE FORM OF THE ORDER:**

- III.1 The Request is not made under the The Public Procurement Law (29/01/2004 i.e. Dz. U. z 2013 r., poz. 907 z późn. zm.).
- III.2 This order is carried out in accordance with the principle of competitiveness, openness, transparency and equal access.
- III.3 The Ordering Party reserves the right to cancel this procedure without providing reasons, and also to complete the procedure without choosing the winning tender.
- III.4 In the course of examination and evaluation of the offers the Ordering Party may require Contractors to present explanations concerning the content of submitted bids.
- III.5 The Ordering Party reserves the right to change the content of this request. If the changes can affect the content of tenders submitted in the procedure, the Ordering Party shall extend the tender submission deadline. Any changes made shall be provided promptly to all tenderers to which the request was sent and shall be binding on them.
- III.6 This procedure does not set the obligation for OncoArendi Therapeutics SA to sign any formal contracts.
- III.7 It is not possible to make an offer for a part of an order.

**IV. CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS:**

- IV.1 The Request for offers relates to potential Contractors whose scope of business activity is in full compliance with the subject of this Request.
- IV.2 The offers may be issued by parties who:

- have the necessary qualifications and experience to carry out the described activity and have the appropriate technical potential to perform the contract,
- are in a good economic and financial standing, which assures proper execution of the project in the declared time,
- are licensed to carry out the activity in question, if this is required by law.

IV.3 As a proof of the above, the Ordering Party requires that the Contractor submit, along with the tender, a statement about fulfilling conditions for participation in the proceedings. The model statement is attached as Appendix 2 to this request for proposal.

IV.4 The possibility of subcontracting studies to an additional contractor is forbidden.

IV.5 Issuing the offer represent the full acceptance of the rules set in this Request.

IV.6 Excluded from the proceedings shall be those contractors who are personally or equity related to the Ordering Part by in particular:

- 1) participation in the company, in a civil or limited partnership.
- 2) holding at least 10 % shares or interests.
- 3) serving a function of a member of the supervisory organ, a member of the management organ or proxy.
- 4) having family ties, such as by marriage, by lineage at first or second degree, by adoption, guardianship or custody.

## V. DETAILED DESCRIPTION OF THE OBJECT OF THE REQUEST:

CPV code: 33696300-8 – Chemical reagents

No	Chemical name	Demand	Preferred package size
1	*The chemical name, structure and specification of the reagent will be disclosed on Contractor's demand only after signing the confidentiality agreement available as an Appendix 4 to this Request. The scan of filled and signed confidentiality agreement should be send by email to <a href="mailto:j.lipner@oncoarendi.com">j.lipner@oncoarendi.com</a> . The information will be disclosed within 24 hours from receiving of the agreement.	30 kg	10 kg

## VI. EVALUATION OF THE OFFERS:

VI.1 Price – weight: 95% (95 pts.)

In this criterion point will be calculated according to the formula below:

$$\text{Points received} = P_c = \frac{C_{\min}}{C_{\text{evaluated}}} \times 95$$

where:

P<sub>c</sub> – Points received

C<sub>min</sub>– the smallest Net price

C<sub>evaluated</sub> – Net price of the offer being evaluated

95– weight of the criterion (95%)

The total contract value is a sum of costs for all individual studies. The studies were priced based on the information specified in the Request for the Offer

VI.2 Payment terms – weight: 5% (5 pts.)

5 points – at least 60 days payment deadline

0 points – less than 60 days payment deadline

VI.3 In the case of two or more tenders with equal number of points awarded, to guarantee performance of the contract in a manner favorable to the environment, by providing minimize the consumption of materials, raw materials, energy, etc. any environmental certifications will be taken into consideration (eg.ISO).

VI.4 If the abovementioned does not allow to choose the best offer, the Ordering Party shall call Contractors who submitted equally evaluated offers to submit, within the period specified, additional offers. Contractors cannot offer higher prices than those offered in the tenders.

## VII. HOW TO PREPARE AND SUBMIT THE OFFER:

VII.1 The offer should be signed by the person authorized to represent the institution.

VII.2 Each contractor may submit only one offer.

VII.3 The Contractor should make the offer in Polish or English.

VII.4 The costs of the offer preparation shall be incurred by the offering party.

VII.5 Offers must be submitted no later than: **22/11/2017 23:59 CET** and must be written on the form as in Appendix 1 to the request for proposals

VII.6 Offers shall be issued via email to: [j.lipner@oncoarendi.com](mailto:j.lipner@oncoarendi.com)

VII.7 Offers that do not meet the deadline will not be taken into consideration.

VII.8 Any questions concerning the Object of the tender should be addressed to [j.lipner@oncoarendi.com](mailto:j.lipner@oncoarendi.com) (+48 512 974 496) no later than 17/11/2017 23:59 (CET). Contact person is: Joanna Lipner

VII.9 The offer should be valid for at least 30 days from its submission.

VII.10 The price should be set in both Net and Gross in PLN, EUR, USD or GBP.

VII.11 The offer shall not be presented in price variants.

## VIII. TENDER RESULTS

VIII.1 The winner will be informed via e-mail.

VIII.2 Formal results will be also published on the Ordering Party's website ([www.oncoarendi.com](http://www.oncoarendi.com)) and Baza Konkurencyjności.

## IX. MOST IMPORTANT PROVISIONS OF THE AGREEMENT

IX.1. Supplier will be obligated to enter into the agreement including all conditions presented in the Request for the Offer in the place and time specified by the Ordering Party but no later than 14 days after the tender results are published.

IX.2. It is not possible to introduce significant changes to the content of the agreement in relation to the content of the offer, which was the base for the Service Provider selection, unless:

a) the amendments concern performing additional services by the Service Provider, not covered by the basic contract, provided they are necessary and the following conditions are met:

i. the change of the Service Provider cannot be made due to economic or technical reasons, in particular concerning the interchangeability and interoperability of equipment, services or installations, ordered as part of the basic contract,

- ii. the change of the Service Provider would cause significant inconvenience or substantial cost increase to the Ordering Party,
  - iii. the value of any subsequent changes do not exceed 50% of the basic contract value,
- b) the amendment does not lead to a change in the nature of the contract and the following conditions are met:
- i. the need for the contract change is brought about by circumstances which the Ordering Party, acting with due diligence, could not foresee,
  - ii. the value of a change does not exceed 50% of the basic contract value,
- c) the amendment does not lead to a change in the nature of the contract and the total value of changes is less than 209 000 EUR, and at the same time is less than 10% of the basic value

IX.3 Any contract amendment must be done in writing, otherwise will not be valid.

IX.4 Information regarding contractual penalties:

- a) If the offered project execution time (as defined in the offer) extends for at least 15 days, the Service Provider shall pay the Ordering Party a contractual penalty of 1,5% of the net offer price for exceeding the time limit, and then another 2% of net offer price for each additional 15 days of delay. Moreover, the Ordering Party will gain a right to withdraw from the contract if the project execution time is exceeded by at least 60 days. The
- b) Due to the termination or withdrawal from the Agreement by either Party for reasons caused by the Service Provider, the Ordering Party will charge a contractual penalty of 25% of net offer price.
- c) The formal basis for charging contractual penalties will be a debit note the Ordering Party delivers to the Service Provider. The Ordering Party shall be entitled to deduct contractual penalties from payments due to the Service Provider.
- d) The Ordering Party has the right to claim damages in the amount exceeding contractual penalties based on general principles.
- e) Contractual penalties will be paid within 7 days form the debit note receipt date.

Appendices:

1. The offer form.
2. Statement concerning fulfillment of all the requirements set out in part IV of the Request for offers.
3. Statement concerning personal or/and capital connections between the Service Provider and the Ordering Party.
4. CDA.